

**EASTERN
GAUTENG
GYMNASTICS
CONSTITUTION**

2010

GAUTENG GYMNASTICS

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1. **DEFINITIONS AND INTERPRETATION**

The following short terms shall be used and interpreted in the spirit of the following meanings unless specifically defined elsewhere:

AGA	Annual General Assembly
BGA	Biennial General Assembly
SGA	Special General Assembly
EGGA	Eastern Gauteng Gymnastics Association
Executive Committee	1 Chairperson, 1 Vice Chair, 3 Members
FIG	Federation Internationale de Gymnastique
UAG	Union Africaine de Gymnastique
Federation	The South African Gymnastic Federation
GGA	Gauteng Gymnastics Association
Clubs	Properly constituted clubs representing their ordinary members
Majority	More than 50 percent of those persons eligible, voting of the one accord
Special Majority	75 percent of those persons eligible, voting of the one accord
Wording	Words importing the singular shall include the plural and vice versa and words importing the masculine gender shall include the feminine gender and vice versa

2. NAME AND OBJECTIVES

2.1 Name

The name of the association shall be the Eastern Gauteng Gymnastics Association. [EGGA]

2.2 Jurisdiction

The EGGA claims jurisdiction in conjunction with the GGA and SAGF in the Ekurhuleni district of Gauteng over all gymnastic activities that fall within the FIG, UAG. It also claims jurisdiction over such other activities as are deemed appropriate.

2.3 Objectives & Mission

2.3.1 The EGGA will develop, consult and implement vision, mission and goal statements for the EGGA's future direction by promoting and developing quality activities for everybody to participate in gymnastic sport programmes in Ekurhuleni.

2.3.2 The EGGA is committed to promoting, encouraging and extending gymnastics in Gauteng to all persons.

3. ORGANS OF THE EASTERN GAUTENG GYMNASTIC ASSOCIATION

Organs of the EGGA:

The organs of the EGGA shall be as follows:

3.1 The general assembly

3.2 The Executive Committee

3.3 The Discipline Technical Committees. All matters relating hereto are dealt with under the regulations and procedures relevant to the constitution of the EGGA

4. POWERS

For the purpose of affecting its objectives, the EGGA shall, as deemed necessary:

4.1 act alone (EGGA) or with approved representative bodies in the best interests of sport generally, and in particular, to its gymnastic sport programmes.

4.2 award regional colours and represent Eastern Gauteng gymnastics at provincial competitions, national competitions and conferences and other relevant events.

- 4.3 make rules, policies and regulations for the proper control of gymnastic programmes throughout Ekurhuleni in relation to regional matters. Voting could be electronic via e-mail.
- 4.4 keep proper records of all decisions taken and matters of importance pertaining to gymnastic programmes;
- 4.5 equitably enforce due observance of the EGGA's constitution, rules, policies and regulations;
- 4.6 appoint, hire, employ, remove, replace or reinstate appropriate honorary officials, paid administrators, or other persons to the EGGA;
- 4.7 control and develop regional programs, resources, publications and events consistent with the objectives;
- 4.8 ensure that any remuneration or payment to any person will not be excessive but regarded as generally considered reasonable in return of any services actually rendered to the EGGA.
- 4.9 continue to exist notwithstanding changes in the composition of its members or office-bearers
- 4.10 be an association as a separate legal identity and existence distinct from its members or office-bearers.
- 4.11 impose and collect levies, subscriptions, fees and other authorised charges from affiliates.

5. MEMBERSHIP

5.1 Classes of Membership

All members shall be registered members of the SAGF. There shall be the following classes of membership of the association all of which shall be bound by the constitution and rules and regulations in force at the time:

- 5.1.1 Ordinary members;
Are persons, clubs, schools or institutions duly registered with the EGGA through the clubs in terms of SAGF rules and procedures.
- 5.1.2 Honorary life members;
Are persons granted this title in recognition of their contribution to and promotion of the sport in Ekurhuleni.
- 5.1.3 Life members;
Are persons or companies who have been granted this title in Eastern Gauteng in recognition of their financial contributions.
- 5.1.4 Any other type of membership as accepted by the general assembly

5.2 Admission to Membership

Any regional affiliate applying to join the EGGA shall do so in writing to the association. The affiliate will be required to forward

- Its constitution
- Details of its management
- Any other documents requested by the Executive.

The general assembly will accept or reject the application by special majority and the affiliate shall be notified in writing. Upon being accepted to membership the affiliate shall be bound by the provisions of this constitution which shall prevail in any conflict with its own constitution.

Provisional membership may be granted by the executive pending final acceptance by the general assembly.

A person who has contributed outstanding service to the region may be elected as an honorary life member at any general assembly. Admission to honorary life membership must be carried by a special majority of a general assembly.

5.3 EGGA Registration Fees

Registration fees payable by members shall be prescribed by the General assembly. EGGA registration fees shall be due on the first Monday of March each year. This means club and members registrations. A member in default after 90 days shall be regarded as no longer in good standing and shall be excluded from participating in any event organised by the association.

Budget to be submitted at AGM.

5.4 Rights & obligations of Members Follow protocol

All members shall have access to membership privileges that the association may grant from time to time, and shall be entitled to the benefits of the provisions of this constitution and rules, policies or regulations.

Members may not sell their membership rights or any entitlements.

Members or office-bearers have no rights in the property or other assets of the association solely by virtue of their being members or office-bearers.

The members or office-bearers shall not be liable for any of the obligations and liabilities of the association solely by virtue of membership or as office-bearers of the association.

5.5 Discipline disputes and appeals

All members shall be bound by this constitution and regulations and procedures of the EGGA. Any contravention thereof shall be dealt with by the association under its power specified in the regulations and procedures.

6. ASSEMBLIES AND OTHER MEETINGS

6.1 General regarding assemblies

6.1.1 Date and Time

A general assembly shall be held every year for the members of the association. Every second year a **biennial general assembly** shall be held at which assembly the election of the executive shall take place. The assemblies shall be held on such dates and at such venues as the executive may determine.

6.1.2 Notice of Meeting

The notice convening a general assembly [and biennial general assembly] stating the place, date and hour of the meetings must be sent by the chairperson to the members and to such persons including the auditors, as are entitled to receive such notices from the association , at least 6 (six) weeks prior to the commencement of a General assembly.

Notice of the terms of any resolution to be proposed at a general assembly shall be lodged with the chairperson at least 3 (Three) weeks before the date fixed for such meeting. The chairperson shall forthwith inform the executive thereof and send a copy of such notice to each affiliate and members of the executive at their registered address or electronic mail at least 2 weeks before the meeting.

6.1.3 Composition

It is composed of the 5 executive members. Chairperson, Vice Chair person, and 3 additional members.

6.1.4 Presiding

The executive chairperson shall chair the general assembly. In the event of this provision not being possible, the vice chairperson will fulfil this role.

6.1.5 Quorum

No business shall be transacted at any general assembly unless a quorum is present when the assembly proceeds to business. A majority of the club affiliates and executive members entitled to vote and present or represented by their delegates or proxies shall be a quorum.

6.1.6 Proceedings

If, within half an hour from the time appointed for the holding of a general assembly, a quorum is not present, the assembly, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned, to the same day in the next week, at the same time and place, or at such other place as the chairperson shall appoint for its reconvening. If at such reconvened meeting a quorum is not present within half an hour from the time appointed for holding the meeting, the members present shall constitute a quorum.

The business at the general assembly shall follow a agenda as compiled by the executive.

All propositions contained in the agenda must be put to the vote except that any proposition from an affiliate not present will be withdrawn unless another affiliate or the executive shall adopt it as its own and, subject to acceptance by a majority of the delegates present, submit it for consideration.

At all general assemblies a resolution put to the vote of the assembly shall be decided by a show of hands unless a ballot be requested and supported by a majority of affiliates present in person or by proxy and entitled to vote.

In the case of an equality of votes, whether on a show of hands or on a ballot, the chairperson of the meeting shall be entitled to a deciding vote.

6.1.7 Majorities:

Dissolution of the association; expulsions and changes to the Constitution all require a special majority of entitled votes both present and by proxy and voting in accord. In all other cases a majority of entitled votes both present and by proxy and voting in accord is required.

6.2 General assembly

The general assembly is the highest authority of the association. It assembles annually and shall have the powers to:-

- 6.2.1 Establish policies and actions to be followed in carrying out the aims and objectives of the association as set forth in this constitution and the "Regulations and Procedures Relevant to the Constitution of the EGGA".
- 6.2.2 Ratify or reject policies and/or actions of the executive made or taken during the preceding period.
- 6.2.3 Amend and/or repeal articles of this constitution.
- 6.2.4 Receive the annual report of the executive and approve the audited financial statements

6.3 The biennial general assembly

The biennial general assembly shall meet every second year and shall have the powers to elect the officers of the executive for the period until the next biennial general assembly.

6.3.1 Nomination of Candidates for the Executive

- Five [5] qualified persons shall be elected to serve on the executive. Any 2 (two) affiliates, may nominate any qualified person to serve as a member on the executive. Members nominated together with the nominator and seconder must be registered with the EGGGA and in good standing.
- The name of each member so nominated, together with the names of his/her proposer and seconder and his/her consent to serve in the nominated position shall be sent on the form prescribed by the executive to the chairperson at least 4 (four) weeks before the biennial general assembly at which the serving members of the executive of the association are due to retire. The chairperson shall notify all members forthwith of these nominations.
- If more than 1 (one) candidate is nominated for any of the posts, or if the number of persons nominated exceeds the number of vacancies, ballots shall be held for these positions.

6.3.2 Representation and Voting Powers at all meetings

- Executive members have one [1] vote
- Club representative have one [1] vote
- Registered numbers 41 to 80 One (1) additional vote
- Registered numbers 81 to 120 Two (2) additional votes
- Registered numbers 120 upward Three (3) additional votes.
- Between 15 to 25 PDI registrations One (1) additional vote
- More than 25 PDI registrations Two (2) additional votes.

6.4 Special general assembly

6.4.1 Convening a special general assembly:

A special general assembly may be convened either as a result of a decision by the executive or of a requisition stating the purpose for the assembly or supported by at least two affiliates. Such assembly shall take place no later than 60 (sixty) days following the date of the executive's decision or the date following the requisition. The date for the assembly is to be decided on by the chairperson who shall issue notice of the assembly including the purpose thereof not later than twenty eight (28) days prior to the start of the assembly.

6.4.2 Failure of chairperson to convene special general assembly

Should the chairperson fail to call for a special general assembly in terms of 6.4.1 then the affiliates requesting the assembly may issue the notice of a special general assembly on behalf of the chairperson. In doing so they shall observe the conditions of clause 6.4.1.

6.4.3 Proceedings at special general assemblies

At special general assemblies only the matter for which the meeting was called will be dealt with.

7. **EXECUTIVE**

The management of the affairs of the association is vested in an executive who is responsible for the administration of the association as described in this constitution and the "Regulations and Procedures Relevant to the Constitution of the SAGF".

The quorum for executive meetings shall be a majority of voting members

The chairperson will chair executive meetings. In his/her absence the vice president will assume the role. In their absence those present may appoint a chairman

Where there are an equal but divided number of votes on a matter by executive members the chairperson will have a casting vote.

Portfolios will be assigned to each of the executive members.

7.1 **Composition of the Executive**

The executive shall consist of the following persons.

5 Elected members

The chairperson shall implement the strategies, plans and policies approved by the executive and shall comply with its directions, and subject thereto shall be responsible for the management and direction of the association and its finances.

All executive members shall have a vote - should an executive member vacate his position then that position may be filled by a person co-opted by the executive and that person shall have full voting rights after electronic voting or SGM.

The executive may co-opt as ex-officio members, persons with specific expertise or for a specific purpose. A person co-opted in this manner by the executive shall have no voting rights.

7.2 Administrator

An administrator will be appointed by the members of the executive. This could be a member of the executive but will have no voting power.

8. ACCOUNTS AND FINANCE

8.1 Financial Year

The financial year of the association shall end on the thirty-first day of December in each year.

8.2 Administration of accounts and audit.

The association shall have a bank account

Auditors shall be appointed annually and they shall have the right of access at all times to such information and meetings as they may deem necessary to fulfil their lawful duties as auditors of the association accounts.

The annual financial statements shall be approved by the executive and signed on its behalf by the chairperson and one other member.

A copy of the annual financial statements for the preceding year together with the report of the executive shall be sent to each affiliate not later than 31 March each year.

Annual financial statements and/or any available audited financial statements shall be laid before the annual general and biennial general assemblies of the association for adoption.

9. HEADQUARTERS

The executive shall determine the HQ of the EGGA during their term in office.

10. GENERAL

Copies of the Constitution are available on request at the offices of the EGGA.

10.1 Alterations to the Constitution

This constitution may be added to, altered, or rescinded in whole or in part at any AGA or SGA of the association provided notice of motion is forwarded in writing to the association and to the affiliates twenty eight days prior to the date of the meeting, and that the motion is approved by a special majority.

10.2 Dissolution and Winding up

If the association is wound up, the surplus assets after payment of the association's liabilities and the expenses of winding up shall be distributed, given or transferred to such other institutions societies, associations or clubs having objectives similar to the objectives of the association, and in such proportions and manner as the association by special majority may determine.

We, the undersigned, hereby certify that the above is the constitution of the Eastern Gauteng Gymnastics Association.

SIGNED at _____ on this _____ day of
_____ 2010

Chairperson: _____

Vice chairperson: _____